



***State of Washington
Department of Transportation
Notice to Consultants***

***SR 18, Issaquah –Hobart Road to Tigergate / SR 18, Tigergate to I-90
-- Widening***

Washington State Department of Transportation (WSDOT) solicits interest from consultants interested in submitting a Statement of Qualifications SR 18, Issaquah – Hobart Road to Tigergate / SR 18 Tigergate to I-90 -- Widening in the Northwest Region. WSDOT will award one (1) agreement for approximately \$3,450,000 (\$950,000 for Phase I and \$2,500,000 for Phase II.) This project is funded under the new legislative tax package passed early in 2003.

Project Descriptions

This project will provide: widening of the existing two-lane rural highway to four lanes; construction of truck climbing lanes; medians; and new interchanges, including a new SR 18/SR 90 interchange.

Consultant services will be needed to prepare an Interstate Access Modification Analysis, Environmental Impact Statement (EIS), Design/Access Hearing Plan, and a Design Documentation File for the above project. The consultant will assist the state in preparing a Project Schedule. There are two phases for this agreement.

Phase I

The consultant will prepare an EIS including, but not limited to, the following: a Study Plan, a Public Involvement Plan, Interdisciplinary Studies, a Draft EIS, a Final EIS, and a Record of Decision. The consultant will assist the state in preparing for and attending public meetings.

Phase II

The consultant will prepare an Access Hearing Plan and a Design Documentation File. The consultant will assist the state in preparing for and will attend public meetings.

The consultant and the state will develop the scope of work prior to the start of the Phase I assignment. Optional work that may be added if determined that the state has the need. Optional work includes PS&E documentation for the project, and on-call services during AD and construction. Funding and state personnel availability will be assessed when the PS&E work is beginning.

Phase I work is expected to be completed within the 03-05 biennium, and Phase II work is expected to be completed within the 05-07 biennium. The consultant is needed by September 15, 2003.

This project plus the projects listed below will be on display and project personnel will be available to discuss each of these projects at a Consultant Project Fair, to be held on Wednesday, July 16, 2003:

- I-5, SR 161 Interchange to SR 18 Interchange
- SR 520, West Lake Sammamish Parkway to SR 202
- SR 522, Snohomish River Bridge to US 2
- SR 539, TenMile Road to International Boundary (East-West Corridor)
- SR 539, TenMile Road to International Boundary (TenMile to SR to SR 546, Widening)

The fair will start at 1:00 PM. The location of the fair is at the Shoreline Center in the Shoreline Room, 18560 First Avenue NE, Shoreline, WA. Reservations for each firm must be made with Meg Blau who can be contacted at 206-440-4685 or blaum@wsdot.wa.gov.

Consultants are requested to not contact any project office regarding any of these projects either before or after the fair. Any such contacts will affect the scores on the proposals.

Evaluation Criteria

Pursuant to state and federal regulations, a qualifications-based selection process will be used to select a consultant for each of these projects. The following information and criteria will be used to evaluate and rank responses:

1. Qualifications/Expertise of Firms on Team;
2. Qualifications of Proposed Project Manager;
3. Key Team Members Qualifications (Prime Consultant and Sub-Consultants);
4. Firm's Project Management System (Prime Consultant Only);
5. Project Delivery Approach; and
6. References/past performances (Prime Consultant Only.)

The link to the definitions and point value for each of the proposed criteria may be found on the first page of this advertisement web site.

NOTE: It is imperative that the consultant reviews the definitions of the scoring criteria. We have included requirements and/or limitations for the information that is being requested. All scoring criteria will be rated on a scale of 0 (Low) to 20 (High.)

Submittals

Consultants are invited to submit their Statement of Qualifications at their own cost. WSDOT assumes no obligation of any kind for expenses incurred by any respondent to this solicitation. The submittal is limited to a total maximum number of twenty-five (25) sheets submitted only on single sided (single sided meaning one side only of a single sheet of paper) typed 8.5" x 11" paper (if charts and/or graphs are utilized text must be a readable size font), and with type size no smaller than 12 point.

Your Statement of Qualifications must be broken into two (2) separate packets. Your Statement of Qualifications "Packet A" must consist of:

- Your responses to scoring Criteria 1 through 5.

Your Statement of Qualifications “Packet B” must consist of:

- Your letter of transmittal;
- Your response to scoring criteria 6; and
- Your Submittal Information form(s.)

The page limitation does not apply to the front and back covers of “Packet A” and all of “Packet B.”

The Statement of Qualifications shall meet the following requirements or will be deemed non-responsive and will not be eligible for consideration of this work:

- Title of the Request for Qualifications, and your firm clearly identified on the cover of the submittal Packets “A” and “B”, and the letter of transmittal;
- Statement of Qualifications broken into “Packet A” and “Packet B” as indicated above;
- Responsive to all evaluation criteria;
- Meeting page limitations and font size requirements; and
- Meeting submittal deadline submission date.

Materials submitted in response to this competitive procurement shall become the property of WSDOT and will not be returned. All submittals received will remain confidential until WSDOT and the successful Consultants sign the agreements resulting from this advertisement. All submittals are deemed public records as defined in the RCW 42.17.250 to 42.250.340.

Faxed or e-mailed submittals will not be accepted. Four (4) copies of your “Packet A” and one (1) copy of “Packet B”, whether mailed or hand-delivered, must arrive at the following address no later than 5:00 pm on Monday, August 11, 2003:

Mr. Michael B. Rice
Director, Consultant Services
Washington State Department of Transportation
Capital View II Building, 2nd Floor
724 Quince Street SE
Olympia, WA 98504-7323

Any questions regarding the submittal process should be directed to the Consultant Services Office, at 360-705-7104.

The department has an overall Disadvantaged Business Enterprise (DBE) Goal. The DBE goal for participation will be obtained through a combination race-neutral/race-conscience means as outlined in WSDOT’s “Disadvantaged Business Enterprise Program Plan.” The department encourages disadvantaged, minority, and women-owned consultant firms to respond.

Persons with disabilities may request this information be prepared and supplied in alternate formats by calling collect 206-389-2839. Persons with hearing impairments may call 1-800-833-6388 (Washington State Telecommunications Relay Service) and ask for 206-515-3683.



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